

<b>TAXI BOOKING FORM</b>			
TRAVELLER NAME			
ADDRESS			
POST CODE			
TELEPHONE NUMBER			
MOBILE NUMBER		Mobile in use while away	
No OF PASSENGERS	ADULTS:	CHILDREN:	
LUGGAGE	CASES:	HANDHELD:	
<b>Please note:</b> Standard luggage is 1 case & 1 handheld per passenger. If there is any additional luggage to be carried please contact the office, (i.e. Golf Clubs etc.). Customers are asked to supply their own child seats if possible.			
<b>TRAVEL INFORMATION: OUTWARD JOURNEY</b>			
DEPARTURE ADDRESS			
DROP OFF ADDRESS			
DATE		ARRIVAL TIME	
PICK UP TIME		We will advise you of a suggested pick-up times and journey details.	
<b>TRAVEL INFORMATION: RETURN JOURNEY</b>			
DEPARTURE ADDRESS			
DROP OFF ADDRESS			
DATE			
PICK-UP TIME		<b>Please note:</b> The return pick-up time is normally arranged with the driver at time of drop off or the customer is requested to contact the office when pick up time is known.	
ARRIVAL TIME			
CUSTOMER SIGNATURE		<b>TOTAL COST:</b>	
		<b>DEPOSIT:</b>	
		<b>BALANCE:</b>	

# G & M TRAVEL LIMITED

Tel: 01752 295749 – 01822 854870 – 07855 275040 – 07831 230823

### PLEASE NOTE:

A non-refundable deposit of 25% must be paid at the time of booking.

The balance must be paid in full two weeks before the date of the journey.

**\*\*\*Please see overleaf for ways to pay G & M Travel Limited\*\*\***

**PTO TO READ AND SIGN THE TERMS AND CONDITIONS**

**G & M Travel Limited, Company Number: 9775737.**

**Registered office: 2 Woodford Avenue, Plympton, Plymouth, Devon, PL7 4QN.**

**Incorporating Flyte Southwest and Maxwell travel.**

## TERMS AND CONDITIONS

G & M Travel Limited will confirm all travel details in writing of which the customer must return a signed copy to confirm the booking. If there has been any change to your travel details G & M Travel Limited must be informed in writing. G & M Travel Limited cannot be held responsible for any missed flight/sailing if the wrong information has been provided.

It is the customer's responsibility to ensure that all return dates/times are correct, if the wrong information has been provided there will be an appropriate charge I.E. the cost of a single journey. Waiting time will be 80 minutes after the scheduled landing time, if the flight is delayed or coming through arrivals takes longer there will be a charge of £12 per hour or part of thereafter.

G & M Travel Limited will inform the customer of a recommended pick-up time, if for any reason the customer wants to leave later or is not ready to travel at the recommended pick-up time the company cannot be held responsible for any missed travel connections I.E. flights or sailings etc. G & M Travel Limited will endeavour to get you to and from your destination on time but cannot be held responsible for any unforeseen road conditions such as road congestion, Acts of God, accidents, breakdown or other circumstances beyond our control and no liability can be accepted for any missed flight/sailing.

G & M Travel Limited will refuse to transport any person deemed unsuitable for travel I.E. under the influences of alcohol or drugs etc. If vehicles are soiled in anyway the minimum charge will be £50. If there is any damage done to the vehicle the customer will be invoiced for the repairs.

A reasonable amount of luggage (1 suitcase and 1 handheld per customer) will be transported free of charge, if for any reason you take more luggage an additional charge may apply. If any items are fragile they are carried at customers own risk.

Guide and hearing dogs are carried free of charge, other animals can be transported providing the owners have a suitable cage. These animals will be deemed as an extra passenger and will be charged accordingly.

Passengers may from time to time find that they are sharing the vehicle. However, sole occupancy is part of the company's policy and is automatic at time of booking.

### Payment terms

A 25% non-refundable deposit paid at time of booking and the balance is due 14 days before travel. Payment can be made by way of cheque made payable to

**G & M Travel Limited** or by BACS to Sort code **77-09-21**, Account number **33771960**.

Credit and Debit card payments can be taken by phone.

Once the final payment has been made if you cancel the booking no refund will be given this can be claimed from your travel insurance in most cases.

Customer Signature

Date

